# **Appendix 3- Template - Letter of Support from Venue**

# DATE

Dear ­­­­­­­­­­­­­­­­­­­­­­Skate Ontario Bid Application Selection Committee,

Please accept this letter as confirmation that name of venue has been tentatively booked for name of event, date. We are also confirming that all requirements in the Skate Ontario document referenced as Appendix 10 can be met.

We have a good working relationship with the Skating Club and are committed to supporting an athlete-focused, safe skating competition.

We have attached (2) quotes or the hourly ice time rate, based on the minimum and maximum number of days and pads required.

We have read and reviewed the venue requirements for this level of event and in signing this Letter of Support we agree to provide and support the following venue requirements outlined in Appendix 10 if the Skating Club is names as the host club for the aforementioned event.

Regards,

Signature,

Your name, role and contact information.