Contact Information:

Name:

Address:

Phone (mobile):

Phone (home):

Phone (work):

Email:

Summary of Background:

Please provide a brief summary of your background and experience with skating and identify areas where you have particularly strong experience (limit to 250 words):

Specific Requirements:

The Transition Committee will be made up of a mix of members, which will include representation from current Sections and from stakeholders across the skating community. In addition the Transition Committee will be made up of members covering the skills listed below. Please identify areas (only those applicable) where you feel you have extensive experience and knowledge as well as areas where you feel you have a little bit of background or knowledge. Feel free to add a few comments to provide additional context.

|  |  |  |  |
| --- | --- | --- | --- |
| Skill/Competency Area | **Extensive** Experience & Knowledge | **Some** Experience & Knowledge | Comments (optional – limited to 100 words) |
| Governance (not-for-profit) | [ ]  | [ ]  |       |
| Section/Club Board | [ ]  | [ ]  |       |
| Accounting and finance | [ ]  | [ ]  |       |
| Legal and risk management | [ ]  | [ ]  |       |
| Management, leadership and HR | [ ]  | [ ]  |       |
| Marketing & communications | [ ]  | [ ]  |       |
| Administration and operations | [ ]  | [ ]  |       |
| Sport (Technical) | [ ]  | [ ]  |       |
| PSO/Ministry/Compliance | [ ]  | [ ]  |       |
| Competition and events | [ ]  | [ ]  |       |
| Program Delivery | [ ]  | [ ]  |       |
| Club Support | [ ]  | [ ]  |       |
| Regional Structure | [ ]  | [ ]  |       |
| Volunteerism | [ ]  | [ ]  |       |
| IT/Technology | [ ]  | [ ]  |       |

Commitment & Acknowledgement:

The Working Committee has been established to undertake the work required to form the new Ontario Section and ensure it is operational as of April 1, 2017. As such members of the committee will be expected to deliver on a number of work activities that will require substantial effort and commitment. Most meetings will take place during the evenings and can be done with conference calls, however during peak periods this may involve up to 1-2 meetings per week.

I acknowledge that there is a significant amount of work required of Transition Committee members and hereby confirm that I am prepared and able to commit sufficient time to the required work activities.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Documentation (Optional)

To provide additional details and context to your background and particular area of experience you may wish to include further information. Please include these as attachments in the email to submit this form.

Submission & Deadline:

Please forward this completed form along with any additional materials to: president@skateontario.org no later than **June 10, 2016 5:00 pm EDT**.