

# Announcement and Appeals of Athlete Selections

Athletes who have not been nominated for an Ontario Card by their PSO/MSO Selection Committee or who have been nominated for a 'Half Card' versus a 'Full Card', where applicable will be allowed to appeal that decision by filing a "Notice of Appeal" with MTCS. Appeals will be heard by an Appeals Committee comprised of representatives from the sport community, selected by the MTCS.

Grounds for appeals will be limited strictly to issues related to:

- A) Whether or not the Selection Committee has completed the selection process in accordance with its own published selection criteria and related procedures;
- B) Whether or not the Selection Committee applied the selection criteria in a manner that was free from bias, discrimination and/or conflict of interest.

Issues related to the specific content or selection requirements contained in the PSO/MSO Selection Criteria are not grounds for an appeal and should therefore be discussed directly with the leadership of the individual PSO/MSO.

Please note that before an athlete can file a Notice of Appeal, he or she must first ask their PSO/MSO for reasons explaining why he or she was not nominated for an Ontario Card.

If the athlete is not satisfied with the PSO/MSO's response, the athlete may submit a **Notice of Appeal**, found below. A Notice of Appeal will only be accepted from the athlete or their parent/guardian on the MTCS-provided template (typed or hand-printed, no hand-written entries) through email, regular post, registered mail, courier or delivered in person. One appeal cannot be written on behalf of multiple athletes. The Notice of Appeal must be received by MTCS by noon on the deadline day. Appeals that are delivered personally or by courier shall be deemed to be received on the date of delivery.

Once MTCS has received the Notice of Appeal, it will share it with the PSO/MSO, who will then submit a **"Response"** with MTCS by a specified deadline. The Response will outline why the PSO/MSO believes that the Selection Committee's decision not to nominate the athlete should be upheld by the Appeals Committee. MTCS will share the PSO/MSO Response with the athlete.

If, after receiving the PSO/MSO Response, the athlete believes that the PSO/MSO has raised new or additional reasons to justify the Selection Committee's decision not to nominate the athlete for an Ontario Card, then the athlete will have an opportunity to file a **"Reply"** with MTCS, responding to these additional reasons. The Reply must be limited to these additional reasons and cannot be used to make submissions already raised in the Notice of Appeal, or that the athlete neglected to include in the Notice of Appeal. The Reply will only be accepted on the MTCS-provided template.

Once MTCS receives the Notice of Appeal, the Response, and the Reply (if applicable), it will provide those materials to the Appeals Committee. The Appeals Committee will discuss all appeals at once. During its review of the appeals, the Appeals Committee reserves the right to request additional information from both the athlete and the PSO/MSO.

After reviewing an appeal the Appeals Committee will have the authority to:

- 1. Direct the PSO/MSO to redo the selection process using the correct criteria/process and submit a new list of nominated athletes;
- 2. Deny the appeal; or
- 3. Allow the appeal and nominate the appellant for carding status.

Once the Appeals Committee has reached its decision, it will contact the athlete and the PSO/MSO in writing to communicate its decision and the reasons therefore.

An athlete who has had his or her appeal denied is not permitted to submit a second appeal to the Appeals Committee on the same or different grounds.

**Note:** The PSO/MSO is encouraged to resolve disputes or disagreements informally with athletes who have not been nominated to avoid, wherever possible, formal appeals.



## **2014-2015 *Quest for Gold* – Ontario Athlete Assistance Program**

### **Draft List of Ontario Card Nominations Announcement**

Skate Ontario is pleased to announce a draft list of athletes who have been nominated for Ontario Cards under the 2014-15 *Quest for Gold* - Ontario Athlete Assistance Program (OAAP). The athletes nominated were selected using the sport specific selection criteria developed by Skate Ontario and approved by its Board of Directors and applied by the Selection Committee.

<b>Full Cards</b>	
Jordyn Harper, Junior Women	Josh Allen, Junior Men
Hannah Whitley, Junior Dance	Zachary Daleman, Junior Men
Alison Eby, Junior Pair	Elliott Graham, Junior Dance
Megan Koenig-Croft, Junior Dance	Brett Varley, Junior Pair
Alison Schumacher, Novice Women	Jake Richardson, Junior Dance
Alexis Dion, Junior Women	Conrad Orzel, Novice Men
Olivia Boys-Eddy, Novice Pair	MacKenzie Boys-Eddy, Novice Pair
Victoria Oliver, Novice Dance	George Waddell, Novice Dance
Hope McLean, Junior Pair	Trennt Michaud, Junior Pair
<b>Half Cards</b>	
Lauren Collins, Junior Dance	Danny Seymour, Junior Dance
Shalena Rau, Junior Pair	

Ontario will award 19.5 cards in 2014-15

**Please note that this list is unofficial and is subject to change pending the outcome of any appeals and/or any re-selection decisions made by the Skate Ontario Selection Committee or the *Quest for Gold* Appeals Committee. As a consequence, this list should not be seen as final.**

Athletes who have not been nominated and who wish to appeal this decision can do so by following the process set out in the Selection Criteria document.

## **2014-2015 *Quest for Gold* – Ontario Athlete Assistance Program Athlete's Notice of Appeal Template**

The deadline for an athlete to submit an appeal to the Appeals Committee is 12 noon on November 24, 2014 for Cycle 1 or 12 noon on January 26, 2015 for Cycle 2. Appeals will only be accepted on the MTCS-provided Notice of Appeal template. **Please refer to the appeals section of your PSO/MSO's Athlete Selection Criteria document prior to completing this form.**

**Return form to:**

***Quest for Gold* Appeals Committee  
c/o Ministry of Tourism, Culture and Sport  
Sport, Recreation and Community Programs Division  
777 Bay Street, Suite 2302, Toronto ON M7A 1S5  
Fax: 416-314-7458 Email: Scott.Cooper@ontario.ca**

Full Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
Postal Code \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
Sport / PSO \_\_\_\_\_

**Reason for Appeal (Check all that apply):**

- ☐ Whether or not the PSO/MSO has completed the selection process in accordance with its own published selection criteria and related procedures;
- ☐ Whether or not the PSO/MSO applied the section criteria in a manner that was free from bias, discrimination and/or conflict of interest.

**Provide a two-line summary of the reason for the appeal:**

**In the space below, (continue on to next page as needed) provide the reasons communicated to you by your PSO/MSO as to why you were not nominated for an Ontario Card. (Note: If your PSO/MSO did not provide you with any reasons, please make a request to your PSO/MSO to see these reasons before completing this Appeal Template.)**

**In the space below (continue on to next page as needed), provide a detailed account of the situation to allow the Appeals Committee to understand the basis of the appeal (please submit additional pages/supporting documentation as necessary):**

**PLEASE NOTE that all decisions of the Appeals Committee are final.**

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A. Print Name of Appellant

Signature of Appellant

Date

All information provided to the Appeals Committee will be shared with both the Appellant and the PSO/MSO.
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