



ATTENTION, COMPETITION EVENT ORGANIZERS

SKATE ONTARIO is pleased to announce the continued availability of its four touch-screen judges scoring systems for use at Ontario competitions. These systems utilize the latest computer-based technology and the Cumulative Point Calculations that were adopted for determination of competition results by the International Skating Union and its member Federations including Skate Canada at the ISU Congress held in June 2004.

Skate Ontario is grateful for the generous support of **The Trillium Foundation** without whose financial help the purchase of this equipment and the training of officials on the new system would have been impossible.

The equipment will be available for use at competitive events held in Ontario and approved to use the CPC judges scoring system. To arrange for rental of the equipment, contact the Skate Ontario System Administrator, Margarett Wong. Certain conditions and fees apply for use of the equipment. Margarett may be reached at:

Ms. Margarett Wong
Skate Ontario Systems Management Chair
P.O. Box 1029
Port Dover, Ontario N0A 1N0
Email: mwong@nornet.on.ca

Sections or event organizing committees wishing to reserve the equipment should contact the System Administrator. There is no other way of booking the equipment.

Please see Appendix A below for the Policies and Procedures that govern the rental and use of the equipment. A rental fee per system per event applies for the use of the equipment and each event where the equipment is used must have a Systems Operator from Skate Ontario's approved list overseeing the set-up and use of the equipment. Please refer to the current list as noted in Appendix A.

We would like to wish you a very successful season and please remember to apply early to reserve the system at your competition.

Janet Balkwill,
President - Skate Ontario

June 16, 2009



Appendix A

Procedures and Policies for Skate Ontario's Judges Scoring Systems

General

1. All four Judges Scoring Systems are owned and controlled by Skate Ontario.
2. Skate Ontario will insure the equipment and pay for regular wear and tear maintenance of the equipment.
3. Skate Ontario will pay for the cost of transportation as well as any extra costs associated with shipping the equipment to and from the event.
4. The Judges Scoring Systems may only be operated by data specialists on the Ontario Sections' approved lists of Systems Operators.
5. Equipment will not be assigned to events where there are no data specialists from the Sections' approved lists of Systems Operators.
6. The controller laptop must only be used for the purpose of running the system and no other programs or files are to be placed on this notebook nor should this computer be used for any other application.
7. None of the equipment may be modified or altered without the agreement and approval of Skate Ontario.
8. The equipment may not be used or leave the Section office unless scheduled by the Skate Ontario Systems Management Chair.
9. The printer toner will be provided by the event organizers.

Assignment of Equipment

10. The Skate Ontario Systems Management Chair will control and assign each Judges Scoring System.
11. Users wishing to use the equipment may apply to the Skate Ontario Systems Management Chair by email or writing to schedule use of the equipment for an event.
12. Events that are not sponsored by the Section must obtain approval of their Section to use the Skate Ontario Judges Scoring System at their event.
13. One of the event data specialists attending the event must be on the Ontario Sections' approved list of Systems Operators.

Shipping

15. One complete system will be stored at each of the four Ontario Section offices.
16. The Systems Management Chair will arrange for shipment of the equipment.



Assignment Priority

17. Except for Skate Ontario events, BMO Financial Group Sectional Championships and identified major invitational events, the Judges Scoring System stored at each Section office will be given priority to events scheduled for that Section.

18. The Judges Scoring Systems will be assigned to events based on the following priority sequence:

a) Skate Ontario Events: Schedule "A"

- Ontario Trillium Cup
- Trillium STARSkate Championships
- Ontario Winter Games
- Trials for Canada Winter Games

b) Qualifying Events: Schedule "B"

BMO Financial Group Sectional Championships and Sub Sectionals including Synchro events and the Sections STARSkate Championships

c) Major Invitational Events: Schedule "C"

- Minto Skate (2 systems)
- Summer Sizzle (2 systems)
- Thornhill Summer Skate (2 systems)
- Autumn Skate (2 systems)
- Western Ontario Fall Invitational (2 systems)
- Octoberfest (2 systems)
- Winterfest (2 systems)
- Section sponsored or co sponsored events

d) Other Invitational Events: Schedule "D"

Other competitions in the Section that have assigned an data specialist from the Skate Ontario authorized list of Systems Operators, have approval from their Section to use the equipment and agree to pay the user fee for the equipment may apply to use the equipment at their event. Priority will be given within each Section to larger events with a higher number of entries.

User Responsibilities

19. A user fee will be payable to Skate Ontario two weeks prior to the event. The current user fee, which is subject to change, includes the cost of shipping the equipment to and from the event and is as follows:

<u>Schedule A:</u>	No Charge
<u>Schedule B:</u>	\$300.00 per system per event
<u>Schedule C:</u>	\$400.00 per system per event
<u>Schedule D:</u>	\$500.00 per system per event

The above rates become effective July 1, 2009



20. Users will be responsible for loss or damage to the equipment while it is in their care, custody and control from the time the equipment arrives at the event site until it is picked up by the official transportation.

21. The touch screens, laptop and printer must be stored in the shipping box and placed in a locked and secure room when not in use overnight.

22. The authorized System Operator supervising the event will file a report after each event detailing any problems with the equipment and whether any maintenance is required to any of the equipment. The authorized System Operator will also certify that all equipment has been stored in the specially designed shipping cases and labeled for return to the appropriate Section office.

June 16, 2009